



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	Government College, Phase- VI, Mohali
Name of the head of the Institution	Mrs. Komal Broca
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01722225164
Mobile no.	9872359878
Registered Email	principal.gcmohali@gmail.com
Alternate Email	gcmsip@yahoo.com
Address	Phase VI, Sahibzada Ajit Singh Nagar, Punjab, 160056
City/Town	Mohali
State/UT	Punjab
Pincode	160056

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		central			
Name of the IQAC co-ordinator/Director		Dr. Kanwal Sanjeev Inder Dev Kaur			
Phone no/Alternate Phone no.		01722225164			
Mobile no.		7986821120			
Registered Email		principal.gcmohali@gmail.com			
Alternate Email		gcmsip@yahoo.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://gcmohali.ac.in/Downloads/NAAC/IOAC/AQAR/IOAC-2017-18.pdf">https://gcmohali.ac.in/Downloads/NAAC/IOAC/AQAR/IOAC-2017-18.pdf</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="https://gcmohali.ac.in/Downloads/NAAC/IOAC/AQAR/Academic-Calendar-2018-19.PDF">https://gcmohali.ac.in/Downloads/NAAC/IOAC/AQAR/Academic-Calendar-2018-19.PDF</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	78.35	2004	16-Feb-2004	15-Feb-2009
2	B++	2.79	2016	16-Sep-2016	15-Sep-2021
<b>6. Date of Establishment of IQAC</b>			15-Jul-2002		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Constitution of IQAC	02-Nov-2018 1	4
To organize various activities for skill development of students	05-Nov-2018 1	7
Planning of academic and extra-curricular activities for next session	25-Mar-2019 1	7

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Government College Mohali	RUSA	RUSA	2018 0	6735000

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

IQAC monitored the proper implementation and analysis of all the college activities planned for the session.

IQAC worked for improving learner-centric environment by adopting participatory teaching learning process.

It ensured maximum utilization of infrastructural facilities and available ICT resources.

Extension and up-gradation of classrooms and laboratories.

Organized seminars, workshops and other activities at different levels.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
NSS, NCC and cultural activities- Besides academics, students were provided opportunities to develop their other skills.	Opportunities were provided to the students in the college to develop various skills.
Academic- 1. Regular teaching was enriched by various extension lectures and students were introduced to use of online resources for academic enrichment. 2. Installation of digital teaching devices in classrooms and labs.	Reached set targets as per action plan
Admission 1. To popularize various courses being carried out in the college. 2. To add Postgraduate courses	1. Improvement in admission than previous year. 2. Postgraduate courses in Punjabi started in session 201819

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**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

27-Feb-2019

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

College has actively operational website. Information regarding academic

activities, management of college and other communications can be easily accessed anytime. This information can be shared with authorized users, records can be easily searched and reports of these records can be easily generated. Application is highly customizable and scalable as per organizational requirements and configuration. It is hosted on our fast, secure and reliable web servers and provides independent access from almost all devices i.e. computer, mobile, tablets on all operating systems windows, android, ios etc. Quick information, events, circulars can be sent to registered members, staff, students and parents in few clicks with integrated transactional SMS gateway. Report generation is also quick and as per requirement. Software modules currently operational are 1. Organization profile (Details of college, courses, contacts etc.) 2. Staff profile (Name, qualification and contacts) 3. Student profile (Online student registration, academic record and rank list etc.) 4. Admission module (Counseling, course and subject selection, fees etc.) 5. Challan based fees collection with bank. 6. University internal assessment module 7. Students university registration return reports 8. Midterm house examination module (marks entry and result preparation) 9. Record of final university exams of all classes. 10. Students daily attendance module (Class wise, subject wise daily absentees) 11. Uploading documents, contact such as timetable, circulars etc. on website. 12. Fee accounts module 13. Students ID card generation 14. Student's scholarship records with bank details 15. Registration and management system for alumni 16. SMS gateway for sending important notices, messages via sms. 17. Auto allocation of university registration no. 18. University roll no upload 19. Name stuck off and readmission 20. Hostel fee collection 21. Module level permission/restriction for each user. 22. Students compiled photo sign download.

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

## 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college ensures effective curriculum delivery through a well-planned and documented process. All the programs taught in the institution are affiliated to Punjabi University, Patiala and follows the curriculum prescribed by the university. Our academic calendar is based on the timeframe provided by the university. The timetable committee headed by the Principal and a senior faculty member draws up a detailed timetable which efficiently deploys time for academic and co-curricular purposes such as theory, practical, tutorial, life-skill, add-on classes and value education thereby ensuring a balance between different types of engagements for the student. The academic committee strategizes the best methods to successfully implement the curriculum. The heads of all departments prepare policies and guidelines after discussing all parameters. Effective delivery of the curriculum is ensured by the active implementation of the time plan. Faculty members take utmost care to complete the syllabus in time. Before the start of the academic year, faculty members are encouraged to prepare an active plan for their classroom teaching of the entire year. Department heads are directed to ensure the same. Preparation of such a plan helps in equal and effective distribution of syllabus in the whole year and all faculty members are actively engaged in teaching process. This distribution of curriculum helps in timely completion of the course well before the start of the final examination at the end of the session. Class tests, mid-semester tests, internal assessment and tutorials/projects comprise the formal evaluative processes, but students are encouraged to meet faculty members beyond classrooms hours for any doubts. Remedial classes are also conducted for weak students before university examination. Periodic meetings of IQAC take stock of the progress of teaching learning, among other things. Regular meetings of HOD's with Principal monitored the delivery of curriculum and necessary corrections are initiated. The college is well-equipped with smart classrooms, virtual classrooms, audio-visual and other ICT facilities which are extensively used by teachers in day to day teaching to make delivery of curriculum attractive to students. To promote interactive teaching, students are encouraged to participate in group discussions, quizzes and seminars. Eminent scholars are also invited to deliver special lectures relevant to curriculum to further intensify students' learning experience.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	NIL	NIL

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Punjabi	23/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Instrumentation	01/07/2004	17
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Field study of flora	19
BSc	Study of wood yielding trees and medicinal plants	23
BSc	Insect collection	23
BSc	Visit to clinical lab	19
BA	Socio-economic survey of village project	40
<a href="#">View Uploaded File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>College has a well-developed feedback system accommodating various stake holders including students, staff and parents to improve the performance and effectiveness of individuals and the institution as a whole. Feedback is taken at departmental level and institutional level in which teaching methods, college schedules and student assessment outcomes are discussed and improvement measures are taken. Students of all programs/courses are evaluated through class tests, mid-semester tests and by conducting extempore lectures and seminars. All internal examinations are conducted similar to the pattern of university examination. Question paper pattern and environment provided to students is similar as in final examination to build their confidence and enhance their learning outcomes. All the internal examination marks are analyzed by the concerned subject teacher and all efforts are made to clear their doubts and improve the outcomes. Remedial classes are also conducted for students in extra hours to improve their progress. The student feedback on faculty is obtained at the end of the chapter and term and about department at</p>

the end of the semester. When feedback on any faculty member is not satisfactory, a structured "Performance Improvement Plan" is there in the college with the help of which the concerned faculty is counseled by the head of department to improve their performance. Periodic meetings of all faculty members are conducted to discuss teaching learning process, the curriculum, extra curriculum activities, and research and extension activities and to improve the overall environment of the institution. The decisions are then forwarded to departments for implementation. As an important stakeholder of the system, the Parents feedback is also obtained periodically and analyzed. Some of the parameters accommodated in the parents' feedback include quality of teaching, examination system, lab facilities, sports facilities, library and internet facilities, students discipline and transport etc. Students whose performance in the continuous assessment test is poor are counseled individually and their parents feedback is given due consideration.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	550	839	568
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1878	135	58	0	20

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
70	70	49	5	1	4
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

College has adopted and implemented a mentoring system as a student support measure. The system, though flexible, functions along well defined parameters. The practice is aimed at fostering a better rapport between the students and the teachers at a personal level. A teacher acts both as a friend and a role model who support and encourages students in his/her academic and personal growth. The mentor guides a student in his/her academic pursuits and emotional and psychological development. The mentor also guides his students how to achieve their goals. Each teacher is the mentor of a group of 35-40 students allocated to him/her by the Principal. Mentors meet their group of students on forthrightly basis which is incorporated in academic time table. During this meeting the mentors counsels, guides and motivates the students in all academic matters. They advise



students in their career development/professional guidance and also contact their parents if situation demands e.g. negative behaviors, detrimental activities, academic irregularities etc. A register is maintained by each mentor with the details of his/her group of students and also keep record of all interactions and discussions with students. The Principal of the institution discusses mentoring related issues at a quarterly basis during meetings with all the mentors and revises/upgrade the mentoring system if required. Number of students enrolled in the institution Number of fulltime teachers Mentor: Mentee Ratio 2013 58 12(Self-financing) 1:30 (Approx.)

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2013	70	1:29

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
59	58	1	0	13

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	I	I	18/11/2018	18/06/2019
<a href="#">View Uploaded File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to Punjabi University, Patiala and adheres to the syllabus laid down by the university. The institution believes firmly in continuous evaluation of the students for their sustained performance. Hence, a structured evaluation process has been designed and implemented. The students are given the syllabus in detail, segregated into various units. After completion of each chapter/unit students are assessed by conducting class tests, unit tests, seminars and oral examinations. The tests are prepared and conducted as per the university examination pattern. Students are made aware of the evaluation process by orientation programme at the beginning of the session. College has examination coordinator for smooth conduction of internal and university examinations. Continuous internal evaluation dates are displayed on the college as well as departmental notice boards. Evaluation is done both in theory and practical examination. The results of each test are declared within a specified time. The students can see their respective answer sheets and discuss their queries with concerned teachers. These tests allow the teachers to continuously assess the students to track their progress and to identify bright students and slow learners. Remedial classes are conducted for

the slow learners, absentees and the students who participate in sport and extra-curricular activities. The performance of the students is monitored by the Head of Department and the necessary feedback is given to academic council and Principal. The Principal conducts review meetings with heads of all departments to discuss the various methods for the improvement of students' performance. Parents of students are also involved in this monitoring process. Progress reports are sent by academic office to the parents after each internal examination. Parents are advised to note the performance of their wards and take remedial measure if required. Whenever necessary, parents are recommended to meet the concerned teachers to discuss about the student's performance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institution prepared an academic calendar as per the schedule prescribed by the Punjabi University, Patiala for implementation of curriculum and participation of students in co-curricular and extra-curricular activities. Academic activity runs in college throughout the year as per university guidelines. In the beginning of session, college prepared an academic calendar to organize the curricular and extra-curricular activities in the institution. In academic calendar college adhered to available working days, holidays, summer and winter vocation, admission process, semester wise teaching plan class tests, mid semester tests, university semester examination for theory and practical, seminar activity, assignments timely submission of internal assessment work, guest lectures, celebration of various days such as National Science Day, World Health Day, Environment Day etc., plantation in college campus, educational tours, awareness programmes and rallies, organizing workshops/seminars departmental stock verification and ensures its effective implementation. As per academic calendar institution participated in the extra-curricular activities like participation in youth festival, inter-college sports competitions organized by the affiliated university. Institution also participated in some activities organized by the state government. For undergraduate courses, the college conducts assessment of students in four components- theory, assignments, internal assessment and practical. The pattern and the marks distribution of all the components is as per university format. Every department of college prepares a plan to ensure timely delivery of syllabus. Every teacher follows a strict agenda that is discussed and approved by the head of their respective departments. The students are given enough time before examination to prepare and practice their concepts. The academic calendar is followed and implemented by all departments.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gcmohali.ac.in/Articles/agar>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
III	BA	Arts	199	109	54.7
<a href="#">View Uploaded File</a>					

**2.7 – Student Satisfaction Survey**

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the

questionnaire) (results and details be provided as weblink)

[Nil](#)

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	1095	UGC	57500	0

[View Uploaded File](#)

#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Salad workshop	HATS	21/11/2018
Career options after graduation for science students	Botany and Zoology	30/10/2018
Genetically modified crops	Botany and Zoology	13/11/2018
DNA fingerprinting	Botany and Zoology	15/11/2018
Origin of Universe and Life	Science	28/02/2019
Voting rights of students	Economics	24/04/2019
Environment protection	Environment Committee	05/06/2018
Fire Safety	Home Science	22/02/2019
Embroidery work	Home Science	04/04/2019
Self-employment opportunities in banking and financial sector	Commerce	01/11/2018
Voter Day	Home Science and Political Science	25/01/2018
Bakery workshop	HATS	23/09/2018
Winning Hearts and Minds	Home Science	04/08/2018
Entrepreneurship	Commerce, Home Science, Physics Chemistry	27/08/2018
Techfest 2K19	GCMSIP	09/04/2019
Environment protection	Environment Committee	22/03/2019
Drug Addiction/Drug Abuse	Youth Red Cross and Red Ribbon Club	26/06/2018
Coffee Day workshop	HATS	13/12/2018
National Education Day	Public Administration	11/11/2018
Indian Constitution Day	Public Administration, Political Science	26/11/2018

Rangoli	Home Science	04/08/2018
First Aid	Home Science	12/09/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	Nil	0	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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Nil	Nil	Nil	Nil	Nil	Nil	Nil
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	2	3	0
Presented papers	0	0	0	0
Resource persons	0	0	4	0
<a href="#">View Uploaded File</a>				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Van Mahotsav	Botany and Zoology	2	50
<a href="#">View File</a>			

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	0	0
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#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Van Mahotsav	Botany and Zoology	Van Mahotsav	2	50
<a href="#">View File</a>				

### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0
No file uploaded.			

#### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant
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		industry /research lab with contact details			
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	0
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6735000	6735000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Existing
Campus Area	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
e-granthalaya	Partially	eG3	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	21363	0	525	74326	21888	74326
Reference Books	3	0	324	11408	327	11408
Digital Database	1	5900	0	0	1	5900

Library Automation	1	0	0	0	1	0
Weeding (hard & soft)	55	6927	0	0	55	6927
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	67	3	3	3	2	2	13	8	13
Added	9	0	0	0	0	0	0	0	2
Total	76	3	3	3	2	2	13	8	15

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2700000	2363815	670000	630544

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has an effective system to ensure proper maintenance and utilization of infrastructure- laboratories, classrooms, seminar halls, library, sports facilities and auditorium. Staff members are deputed to ensure maintenance of college campus. There are various committees like environment, canteen, library, sports etc. to ensure proper maintenance and upkeep. The various committees meet regularly to monitor the optimum use of infrastructure which is accessible to the students and staff of the college. Laboratory - Each

laboratory has lab staff for its upkeep and maintenance. The laboratory equipments, materials and other necessary chemicals are purchased by the office of the Principal and purchase committee as per requirements of the teaching departments of the college. Library- The college has a well-equipped library rich in books, magazines and newspapers. The teachers and the students visit the library regularly to augment their knowledge. In the beginning of each academic session, the librarian hold orientation program for the students and acquaints them with library rules and library facilities. The library staff extends helping hand to all the students in searching library resources. All the students admitted to the college are eligible for library membership. All bonafide students are issued identity cum library card which they are supposed to keep with them and produce the same on demand. Books are issued for 14 days after which delay fine of Rs. 1/- per day per book will be charged. A library committee works regularly to oversee the functioning of the library and also enable the students to avail all the facilities provided by the college. Many departments also have departmental libraries where students and staff can get the books, they want. Sports facilities- Physical Education department regularly maintain the sports ground, gymnasium, sports equipment and sports material. Sports material is issued to students as per schedule. Computers and IT facilities- IT facilities are maintained by computer skilled personnel of the college and they also take the responsibilities of periodic up-gradation of the IT resources. Classroom facilities- The cleanliness of classrooms is ensured by a group of grade-IV workers and sweepers. It is also ensured that all the classroom have adequate desks and benches. Regular monitoring of electrical appliances is done and repaired immediately. In the college campus, there is a good environment for the benefit and welfare of the students. Various committees are in the college to support services, student welfare and to meet their needs. There is a canteen committee for maintenance of college canteen and to ensure the healthy and hygienic food for the students and staff members of the college.

<https://gcmohali.ac.in/Articles/aqar>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Aid Fund	13	26000
Financial Support from Other Sources			
a) National	Dr. Ambedkar Scholarships Scheme and Sikh minority	390	5553674
b) International	Nil	0	0

[View File](#)

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial coaching	01/06/2018	70	Math Department

[View File](#)



5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	First Responder Training	20	20	0	0

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	5

**5.2 – Student Progression**

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
ICICI Bank	90	2	Infosys Mega Placement Event	50	2

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	25	BA	Arts.	Govt. College Mohali	MA. English

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Teej Celebration	Institution	500

[View File](#)

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	Nil	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Activity of student council There is no student council or any similar body as university does not permit. But there is proper representation of students in various academic and administrative committees. Students form an integral part of the various subject societies such as Science Club, Commerce society etc. as their Presidents, Secretaries and members. The students are editors of the college magazine Maulsari and they also help in maintenance of the wall magazines of various departments.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni association of the college is a registered body. College Principal is its Patron in chief. Its function is to make a strong bond between college and its old students. It consists of 4 bodies- • The Patron • The Advisory Committee • Cultural Executive body • The General Body The administrative body of the association comprises-The President, the general secretary and the treasurer. Other members of the faculty who are also old students of the college are its active members. The administrative body holds meetings from time to time, evolve policies regarding the working of the association and make valuable contributions by interacting with students. Students are also sensitized to the needs of the institution and are also made aware of their responsibilities, towards the same.

5.4.2 – No. of enrolled Alumni:

350

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Regular meetings were held .

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Internal Decentralization- The Principal and the Vice-Principal along with the college council are given freedom to plan academic and administrative activities for the smooth functioning and continuous progress of the college. IQAC has the freedom to formulate policies, and ensures their implementation in the several meetings conducted in the year. HODs of the departments have the

freedom to plan, finalize and implement activities in view of the available resources by conducting departmental meetings. Committee Meetings- Drawing participatory action plans, implementation and reflection on the same for improvement and innovation under the leadership of the convener. Staff meetings- Large no of issues are discussed during staff meetings giving the scope for collective thinking and decision making. Faculty members have contributed in a big way in internalizing quality policy due to openness in working at all levels and free access to the Principal and Vice Principal. The college promotes a culture of participative management. The entire teaching faculty and members of the non-teaching faculty are made members of various committees for the all-round development of the college. Students are also involved as volunteers in all functions of the college. The members of the PTA, GCMSIP and Alumni are also kept in the loop about all the ongoing developmental projects and new projects to be started. Cumulative and comprehensive management approach empowers the participants, heightens their sense of duty and responsibility, thus catalyzing the success of institutional working. The college has well-structured setup with various functional committees.

**Administrative Functioning** The office superintendent distributes, monitors, and handle the administrative responsibility of the college with other college authorities. Though budget preparation is an administrative responsibility, individual budgets are prepared at dept. level and final budget is prepared based on departmental inputs.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	The college values relentless pursuit of excellence in imparting latest practical knowledge to substantiate the theoretical aspects. The college strives to provide the resources and other facilities to faculty members to uphold standards of scholarly excellence and professional development. Faculty members from different departments are actively involved in research work. Eminent resource person are invited for talks to provide exposure to students and to develop a critical acumen in them.
Library, ICT and Physical Infrastructure / Instrumentation	a. Library- As an institutional policy, the library encourages procurement of a large no of titles rather than a large no of volumes of a title. Presently there are 22,212 books in library and there are plans to add more books in future. New books are procured based on the recommendations from all the depts.,with a fair distribution across all specialties. The staff also has access to online journals. b. ICT- The college teaching staff is encouraged to use ICT

resources such as computers, LCD projectors, for preparing and giving PowerPoint Presentations. These PPTs are often used in the classrooms. Movies are also showcased as per demand of syllabus to supplement the traditional method with ICT enabled pedagogy. A well-equipped computer lab, LCD/OHP's are available to the faculty for computer aided teaching. The faculty of GCMSIP is always available for any need based assistance in the use of ICT. In administration- ICT is based in library, admission, attendance, monitoring of students, examination and internal assessment. c. Infrastructure and Instrumentation- Institution upgrades the infrastructure from time to time in order to be at par with the emerging global trends in technology. Infrastructure as per regulatory body is established and maintained. Maximum utilization of resources is encouraged. At present 75 computers are operational, from which 52 computers are present in computer labs, used by students to access internet which makes teaching-learning effective. Departmental heads and faculty are responsible for maintenance and to give new requirements for labs. All labs such as Zoology, Botany, Chemistry, Physics, Geography, Home Science, English language etc. are renovated at regular intervals and latest equipment is purchased according to the requirement.

Human Resource Management

The College manages the human resources available with it to satisfy the needs and goals of the institution. Recruitment and retention of the permanent staff is in the hands of the state govt. The college recruits only guest/contractual faculty against sanctioned posts lying vacant, and also for self-financing programs. Faculty is appointed according to the direction from DPI office. A very transparent system of selection is followed and the best available faculty is recruited. Workload of the staff is allotted by their concerned department. The college also makes the fullest use of the faculty in sports, extra-curricular fields. Teaching faculty is also encouraged to participate in workshops/seminars/conferences organized by other institution for

	<p>value addition to their intellectual capital. Faculty members are also encouraged to enrich their competence through various development programs.</p>
Industry Interaction / Collaboration	<p>The College has not signed any MOU with industry. Interaction with some reputed industries, corporate entities etc. has helped in the academic growth of the staff and students. Students are provided with a platform for interaction with corporation/banks/industries and other public sectors through their talks organized by different departments of the college.</p>
Admission of Students	<p>The admission process is online. The information regarding the course curriculum formation of various societies, availability of support system, dissemination of information regarding programmes and holidays, examination date sheets, exam results are uploaded on the college website and whenever required auto SMS are generated. Fair, transparent and merit based admission process is followed under the guidance of Punjabi University Patiala. Dedicated admission teams are also available which guides the students and parents throughout the admission process.</p>
Curriculum Development	<p>College follows the syllabi designed by Punjabi University Patiala. The curriculum is developed by the Board of Studies of the affiliating University. Several faculty members are the part of Board of Studies/University Bodies/Committee of Courses. These members convey feedback to the University regarding curriculum and changes solicited, if any. Each dept. outlines the syllabus for each term, prepare their academic calendar and notify the students about it. Tutorial groups are conducted at regular intervals to solve the grievances of the students if any.</p>
Teaching and Learning	<p>College continuously improves its infrastructure and incorporates new technology, tools and aids to improve the teaching and learning processes. Classrooms and labs are well equipped. Student's performance is closely monitored through class tests, assignments and house tests. Teaching is supplemented with workshops,</p>

	<p>educational tours, laboratory visits, and field trips. For internal assessment, attendance, project work/assignments/ seminars and mid semester tests are taken into consideration. Student's performance is evaluated throughout the academic session by various class tests/oral tests and mid-term tests. Parents of the students are informed, if attendance of their ward is less than 75. Students also participate in festivals, events and various activities organized by the college.</p>
Examination and Evaluation	<p>College follows the evaluation system of the affiliating university. During the exams college examination committee ensures that university norms are strictly followed. The process of granting internal assessment is very rigorous and transparent. Mid-semester tests are conducted, evaluated well before the specified time period. Answer sheets are shown to the students.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<p>The College office staff is maintaining the Student Data, Official records, General Administration, Admissions, Fees, etc. Student's data entry connected with software through web Portal. Government Scholarship Schemes are done through Government of Punjab portal.</p>
Finance and Accounts	<p>The college uses its own and Punjab Government software/Portal for maintaining the records of Finance and Accounts The college conducts regular audit of annual books of accounts. The College Office maintains the Books of Accounts electronically and manually properly which helps in auditing procedure. All the financial transactions are done electronically using e-resources. Preferably net banking facilities are used for payments from the college's accounts.</p>
Student Admission and Support	<p>The College has extended helping counter for the students which provides them several services such as admission form filling, examination form filling as well as scholarship form filling. Examination form filling as well as scholarship form filling has been done</p>

by students online and offline with the help of staff members of the college.

College website contains all information related to the courses. The Admission Policy followed is as per the directives given by Punjabi University, Patiala. The Online Student Attendance Record maintains a quick and accurate record of attendance of students which can be viewed by students. Online registration by students during admissions has helped us create an accessible student database. The system also helps save time and the whole process reduces paper usage. The student online database is also used for library transactions such as preparing identity cards etc.

**Examination**

The College has the separate Examination department with equipped ICT tools necessary for examination purpose. As per the requirement of Examination department all the necessary equipment's are provided by the college such as Store Room, Separate Desktop, and Internet. The affiliating university has implemented e-governance in examination system in a major way. Internal Assessment is uploaded on university Examination portal.

**Planning and Development**

The College has a web based system by which collects and provide information regarding the upcoming events to be conducted and the past events to be stored. The students used the college website for applying online admissions and have been paying fee online. There are other e-governed systems such as iHRMS etc. which the College office use to keep service records of the employees of the college and prepare the salaries of the employees. College website is systematically updated with all the information required for admission, scheduling time table, examination dates, attendance of the students, calculating attendance monthly etc. The College has been using smart classroom for providing education to students and keep them up to date with education through networking. The college is planning to a Biometric system where teaching and nonteaching staff have to punch in and out while entering and leaving the Campus. This ensures punctuality and time

management.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Nil	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Workshop on Mentoring Skill	2	19/09/2018	21/09/2018	3
Direct Trainer Skill	1	23/07/2018	27/07/2018	5
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff Welfare Club	Staff Welfare Club	Dr. Ambedkar PMS, Youth Welfare, Student Aid Fund, Sikh Minority Scheme, Fee Concession From PTA

### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The internal audit of all the students' funds is carried out by the Bursar of



the college regularly. Being a Government institution the college complies with all the suggestions/objections of the auditors. The college on its own arranges the audit of all the PTA, GCMSIP and HATS funds which is carried out by the authorized Chartered accountant. The External audit of all government grants/other grants is carried out by auditor of the, AG Punjab. External audit of RUSA fund is done by State and Central government.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
S. Balbir Singh Sidhu, Ex-MLA, Govt. of Punjab	500000	To construct boundary wall of Girls' Hostel
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

500000
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	DPI College, Punjab	Yes	Principal
Administrative	Yes	Punjab Govt. Auditors and C.As	Yes	Principal /Bursar

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<ul style="list-style-type: none"> <li>• Regular meetings of PTA were held.</li> <li>• PTA funds were used for academic, cultural and sports activities in the college.</li> <li>• PTA also provided funds for the maintenance of physical facilities in the college.</li> </ul>
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6.5.3 – Development programmes for support staff (at least three)

<ul style="list-style-type: none"> <li>• Regular meetings of support staff were held.</li> <li>• Honored at the annual athletic meet.</li> <li>• Office staff attended training program from time to time to up-grade them.</li> </ul>
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

<ul style="list-style-type: none"> <li>• To upgrade college infrastructure.</li> <li>• Strengthening of ICT resources.</li> <li>• To start new courses in the college</li> </ul>
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants

2018	Constitution of IQAC	02/11/2018	02/11/2018	02/11/2018	4
2018	To organize various activities for skill development of students	05/11/2018	05/11/2018	05/11/2018	7
2019	Planning of academic and extra-curricular activities for next session	25/03/2019	25/03/2019	25/03/2019	7
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Teej Celebration	08/09/2018	08/09/2018	250	50
Seminar organized on Rights of Women	14/02/2019	14/02/2019	70	15
International Women /day	08/03/2019	08/03/2019	150	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> <li>• Environment Day was celebrated on 5th June, 2018. Dr. Jaspal Singh, Prof. (Geography) delivered a lecture on "Environment Protection".</li> <li>• Plantation Drive was organized in college on 5th June, 2018.</li> <li>• In Aug 2018, Van Mahotsav was celebrated by planting trees in college campus.</li> <li>• A lecture by Dr. Mandeep Kaur, Associate Prof. (Botany) on the topic "Water Conservation" on World Water Day was delivered to the students.</li> <li>• Solar Panel has been installed in the college campus.</li> </ul>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Rest Rooms	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to	Number of initiatives	Date	Duration	Name of initiative	Issues addressed	Number of participating
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	address locational advantages and disadvantages	taken to engage with and contribute to local community					students and staff
2018	1	1	21/06/2018	1	Yoga Day	Physical Fitness	120
2018	1	1	26/06/2018	1	Rally Lecture on Drug Addiction Drug Abuse	Youth awareness	85
2018	1	1	04/08/2018	1	Seminar on First Aid	Health awareness	70
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	01/06/2018	The institution gets its prospectus published annually. From session 2016-17 it was decided by IQAC to publish the prospectus online as a measure to go eco-friendly. The prospectus has detailed information about- <ul style="list-style-type: none"> <li>• The institution and its history</li> <li>• The faculty</li> <li>• Admission dates</li> <li>• Courses offered</li> <li>• Subject combination</li> <li>• Fees structure</li> <li>• Reservation policy</li> <li>• Examination rules</li> <li>• Financial aids and scholarships schemes</li> <li>• Hostel facilities</li> <li>• Sports services</li> <li>• Co-curricular/cultural and sports activities</li> <li>• General layout of college academic calendar</li> <li>• Do's and don'ts for the students</li> </ul> The prospectus depicts a clear look into the soul of the institution.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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Lunch for Akal Old Age Home	11/10/2018	11/10/2018	30
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Installation of Solar Panel in college campus.
- Establishment of Guru Nanak Sacred Forest in the college campus.
- Tree plantation in the college.
- Use of organic manure.
- Maintenance of Botanical Garden in the college.
- Use of LED lights.
- NSS camps are organized to promote Swachh Bharat Mission to create awareness of cleanliness among students

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

- College is running successfully 'Buddy Programme' initiated by state government. The Buddy Programme aims to educate youngsters about the ill-effects of drug abuse and generate positive peer influence. Through this programme students develop knowledge, right attitude and behavior to prevent drug abuse. All the students of the college are divided into buddy groups each group has 5 students with a leader. Students in each group try to assess the situation of their buddies, whether a students or his any relative is taking drugs and sensitize them on how to combat drugs. This program goes a long way in battling against drug abuse and showing students way to healthy, drug-free life.
- College campus has large area under green cover. There are flowering plants, fruit-bearing plants, vines and medicinal plants. Every year new tree saplings are planted to increase the green cover of the campus. There is a Nature Park in college campus in which flora Fauna are preserved in their natural environment. It has rich bio-diversity with different varieties of trees and a variety of birds specially peacock, snakes and some other animals. This year a sacred forest (Guru Nank Bagichi) is also planted in college campus. There are also solar panels installed in campus to generate electricity. College also has waste management system. Horticultural wastes are converted into compost manure and plastic wastes are sent for recycling.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://gcmohali.ac.in/Downloads/NAAC/IOAC/AQAR/7.2.1-Best-Practices.PDF>

### 7.3 – Institutional Distinctiveness

#### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

By adopting proper planning and strategies, the College is delivering its best quality of education to students and managing the day to day functioning of the College. The vision of the College includes aims to provide knowledge of the highest standard and achieve excellence. To foster the spirit of love, compassion, universal brotherhood and patriotism through the ideal of tolerance of diversities within the society power of truth and thus fulfill the institution's motto, "Aspire for Truth". For the holistic development which includes sports activities, mental and spiritual wellbeing moral values are taught to the students in the College campus. It is an effective mechanism for maintaining discipline, nurturing leadership abilities, exposing hidden talents of the students. Extra-curricular activities such as NCC, NSS, and Cultural etc. are conducted in the College which gives a platform to the students to display their talents and potentialities. For the welfare of the students, the college has been running Youth Red Cross and Red Ribbon Club. Career Guidance Council Cell is constituted in the College for the students which provide

proper guidance to the students to get knowledge about the job opportunities.

There are many awards in the name of prominent personalities of the region which are given to the students who secure better positions in academic, sports, NCC and NSS activities. Financial help is also provided to deserving students who come from poor families. Various committees are constituted in the college which looks after the welfare of the students and development works of the Institution. The close relationship formed between the students and the teachers which has helped the students to feel connected to the College as a member of the fraternity and not just as a mere student with a daily class routine.

Provide the weblink of the institution

<https://qcmohali.ac.in/Downloads/NAAC/IQAC/AQAR/7.3.1-Institutional-Distinctiveness.PDF>

### **8.Future Plans of Actions for Next Academic Year**

? The college IQAC has worked out following action plans for next academic year-

- To upgrade college infrastructure such as two seminar rooms in science block and two Zoology labs.
- To construct permanent compost pits in the college campus for disposal off horticultural waste and obtaining organic manure.
- Up-gradation of sports infrastructure.
- To add more furniture for classrooms.
- Renovation of washrooms
- Installation of smart boards in all departments.
- Strengthening of ICT resources.
- Installation of more CCTV cameras.
- Plantation of more trees to improve the environment of the college.
- To start new courses in the college.
- To provide career guidance/counseling to the students.
- To encourage students to participate in community services.
- To conduct educational tours for students.